

The Vermont Bar Association is seeking candidates for the position of Executive Director. This is a policy leadership and administrative position responsible for leading, managing and executing the affairs of the 2,270 member Vermont Bar Association under the direction of the President and Board of Bar Managers. The ideal candidate will have a JD degree (preferred but not required), and have administrative, personnel and budget management experience. Prior experience with the legislative process is desirable, as the Executive Director is the VBA's voice in the legislature as well as with the other branches of Vermont state government. The ability to liaison with other professional organizations, county bar associations, civil legal service delivery agencies and the Vermont Supreme Court is required.

The Mission and History of the Association are found [HERE](#).

A complete description of the role and duties of the position can be found [HERE](#).

Salary is commensurate with qualifications and experience, and is accompanied by an excellent benefits package.

Interested candidates should submit a letter expressing in detail why they are interested in the position. The letter should be accompanied by a current resume and the names of (and contact information for) three references. Materials should be submitted electronically to VBA President-Elect Andrew Manitsky at amanitsky@lynnlawvt.com. Candidates with questions about the position or the process may send them to Andrew at the same email address.

Please apply by no later than June 15, 2022.