

FEMA Application No.
Disaster No.

NAME
ADDRESS

VERMONT LEGAL AID, INC.

264 NORTH WINOOSKI AVE.
P.O. Box 1367
BURLINGTON, VERMONT 05402
(802) 863-5620 (VOICE AND TTY)
FAX (802) 863-7152
(800) 747-5022

OFFICES:

BURLINGTON
RUTLAND
ST JOHNSBURY

OFFICES:

MONTPELIER
SPRINGFIELD
WATERBURY

NOTICE OF APPEAL OF FEMA DECISION

FEMA Application Number:

Disaster Number:

Applicant Information:

Name:
Date of Birth:
Place of Birth:
Social Security Number:
Pre-Disaster Address:
Post-Disaster Address:
Telephone:
Alternate Telephone:
E-mail:

Attorney Information:

CONTACT INFORMATION

* *Authorization to Release Information & Consent to Representation form is enclosed.*

Dear FEMA Appeals Officer:

I am writing this letter on behalf of my client, CLIENT, application number NUMBER for disaster NUMBER. CLIENT is seeking consideration of her FEMA application even though it was submitted late. Because she is a person with a disability, Ms. CLIENT was unable to comply with FEMA's DATE filing deadline. She required the assistance of her caseworker and legal counsel to complete this process. It is a reasonable accommodation of FEMA's practices to give Ms. CLIENT's application full consideration even though it was late.

Ms. CLIENT is a person with a disability as defined by 42 U.S.C. § 12102. As noted in the attached documentation from her doctor, Ms. CLIENT has memory and cognitive impairments due to a traumatic brain injury. Her impairments were further aggravated by the trauma and disruption caused by DISASTER.

Because of her disability, Ms. CLIENT was unable manage arrangements for repair of her home and it is still uninhabitable. She was unable to salvage any of her clothing and personal possessions before they were destroyed by mold. Neighbors kindly allowed Ms. CLIENT to stay

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in their guest bedroom, otherwise Ms. CLIENT probably would have been homeless for this entire time. Just keeping up with basic tasks like preparing her food, caring for herself, and tidying up the house has been as much as Ms. CLIENT was able to manage.

Ms. CLIENT did not realize or remember that she needed to complete a FEMA application until her neighbors talked to a FEMA representative at a Disaster Recovery Center on or about DATE. Ms. CLIENT was soon assigned a long-term case manager, NAME, from ORGANIZATION. As Mr. CASEWORKER states in his attached letter, Mr. CASEWORKER immediately realized that Ms. CLIENT was completely unable to manage her insurance reimbursement application, FEMA application, search for new housing, and so forth without assistance. Mr. CASEWORKER helped Ms. CLIENT complete her original FEMA application and is providing assistance to Ms. CLIENT to meet her housing and medical needs. Ms. CASEWORKER contacted me on DATE to ask me to help Ms. CLIENT with this FEMA appeal and her insurance-related problems.

I called Ms. CLIENT on DATE and met with her for the first time on DATE. Ms. CLIENT was unable to write a letter to explain why her FEMA application was late because, due to her disability, she cannot accurately recall everything that has happened and is having trouble completing application materials and forms. It was not possible for her to write this letter on her own, nor was it possible for her to call in her application to FEMA without the assistance and intervention of her caseworker.

Ms. CLIENT is seeking rental assistance from FEMA because her home has been rendered uninhabitable and her neighbors cannot house her in their guest bedroom any longer. Ms. CLIENT is expecting to receive compensation from her insurance carrier for damage to personal and real property, but the coverage did not include expenses related to dislocation from the home (see attached documentation from INSURANCE).

Thank you for consideration of Ms. CLIENT's request for reconsideration of her application for FEMA assistance. If you have any questions or need additional supporting documentation, please do not hesitate to contact me at CONTACT INFO.

Sincerely,

YOU